



LIDMAATSKAP: ALUMNI

Titel (Prof/Ds/Dr/Mnr/Mev/Mej) Kaartnommer

Volle name en van

ID-nommerof .. Paspootnommer

Indien paspoort: Land van herkoms Geboortedatum

Posadres

..... Poskode

Telefoon: (h) (w) (sel)

Persoonlike verwysings: Telefoon: (w) (sel)

Persoonlike e-posadres

Navorsings- of studieveld

Hiermee bevestig ek aanvaarding van die onderstaande beleid van die Dept Biblioteekdienste

HANDTEKENING DATUM

R50 Registrasie fooi betaal: JA / NEE Kwitansie nommer

✂ -----

OUTEURSREG

Ek is bewus van die bepalinge van die Wet op Outeursreg No.98 van 1978 (soos gewysig met regulasies) en onderneem om my daarby te hou.

BELEID

Hiermee bevestig ek dat ek kennis neem van die beleid van die Departement Biblioteekdienste en daarmee akkoord gaan, rakende:

- * Jaarlikse registrasiefooie van R50 is betaalbaar
- * Die uitleen van biblioteekmateriaal
- * Dat geen uitleen/hernuwings met boetes uitstaande toegelaat word nie
- * Toegang tot e-bronne slegs binne die Biblioteek beskikbaar vir akademiese doeleindes.
- * Geen interbiblioteekdienste word gelewer
- * Etiese en professionele optrede aangaande die fasiliteite en dienste van die biblioteek
- * Indien 'n gebruiker nie volgens die beleid van die Dept Biblioteekdienste handel nie, behou die Dept die reg voor om dienste voor verstryking van die lidmaatskap op te skort of te beëindig.

VOORWAARDES

Dienste sal slegs gelewer word by die toon van 'n geldige Alumnikaart

Leenregte: 4 boeke vir 14 dae

Hernuwings: Drie hernuwings toegelaat. Om te henu kontak die biblioteek by 012 420 5240

Fotokopiëring: Teen koste

Geen druk-fasiliteite is vir Alumni gebruikers beskikbaar nie

Bespreekte boeke

- Die Departement Biblioteekdienste behou die reg voor om materiaal terug te vra indien dit vir die Gereserveerde Versameling benodig word.
- Materiaal wat uitgeneem is en bespreek word deur 'n ander gebruiker, moet op die vervaldatum terugbesorg word.

Oorskryding van leentydperk

- Laatgelde sal vanaf die vervaldatum gehef word. 'n Boete blok die gebruikersrekord vir alle Biblioteekdienste.
- Indien 'n boek drie weke na die vervaldatum nog nie terugbesorg of henu is nie, sal dienste opgeskort word.
- 31 dae na 'n boek se vervaldatum kan van die gebruiker verwag word om bewys te lewer dat die boek nie verlore is nie.

Verlore- / Beskadigde boeke

- Ooreenkomstig die aard en omvang daarvan, word die herstel- en/of vervangingskoste van die gebruiker verhaal.
- Indien 'n boek verlore is, sal die vervangings- en administratiewe koste van die gebruiker verhaal word.



MEMBERSHIP: ALUMNI

Title (Prof/Rev/Dr/Mr/Mrs/Miss) Card number

Full names and Surname

ID number Passport number

If passport: Country of originDate of birth

Postal address

..... Postal code

Telephone: (h) (w)(cell)

Personal references: Telephone: (w) (cell)

Personal e-mail address.....

Field of interest or Research

I undertake to abide by the policy of the Dept of Library Services as set out below.

SIGNATURE DATE

R50 Registration fee paid YES / NO Receipt number _____

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COPYRIGHT

I am aware of the regulations pertaining to the Copyright Act, No 98 of 1978 (as well as amendments) and undertake to abide by them.

POLICY

I undertake to abide by the policy of the Dept. of Library Services as set out below:

- * Annual registration fee of R50 is payable
- * Adhere to lending conditions
- * No check-out/renewals with fines outstanding allowed
- * No inter lending services available
- * Access to electronic resources is available on-site for academic purposes only
- * Ethical and professional conduct regarding library services and facilities
- * If a user does not adhere to the policy of the Dept. of Library Services, the Dept. has the right to terminate access to all services before the expiry date of the membership

PRIVILEGES

Services will only be delivered when a valid Alumni card is presented
 4 books for 14 days
 Renewals: Three renewals allowed. Contact the library at 420 5240
 Photo copies: At cost
 Printing: No facilities for Alumni members are available.

Reserved books

- It is the prerogative of the Department of Library Services to request a user to return a book if the book is required by the Reserved Section.
- If a user borrowed a book and it is reserved by another user, the borrower should return the book on the due date.

Overdue books

- A fine is payable on overdue books. A fine will block the record from all Library services.
- If the book has not been returned within three weeks from the expiry date, no further loans will be permitted.
- If a book has not been returned within 31 days after the expiry date, the borrower has to prove that the book is still in his possession.

Lost- / Damaged books

- Depending on the nature and extent of damage to a book, the borrower will be held responsible for the replacement or repair costs.
- If a book is lost, the borrower will be held responsible for the replacement fee and administrative fee of the book.